

FIRE CHIEF

MOOREFIELD TOWNSHIP (CLARK COUNTY)

The Moorefield Township Trustees are currently seeking applications/resumes for the Fire Chief position over the Moorefield Township Fire and EMS Department. The Fire Chief reports directly to the Board of Trustees. The position requires an experienced individual who can provide enthusiastic, hands-on leadership and has the ability to develop strong working relationships. Successful applicants will demonstrate strong communication and interpersonal skills and have a broad background in all aspects of service. Requirements for this position include, but not limited to the following:

- 10 years, minimum, of full-time fire service experience (including fire suppression, EMS, fire prevention and inspection)
- 5 or more years as a command officer
- Must have the following State of Ohio Certifications:
 - Level II Fire Fighter
 - Paramedic
 - Fire Safety Inspector
 - Valid Ohio Diver License

Responsibilities for this position include, but not limited to the following:

- Planning, directing, and supervising the Fire Department operations
- Setting departmental policies for fire prevention and fire suppression
- Developing and managing long and short-term goals for the department
- Responding to and assuming command of fire scenes and emergency response situations
- Revising departmental policies to improve operations
- Submitting reports and recommendations to the Board of Trustees
- Researching and planning with the Board of Trustees for large capital equipment purchases
- Directing and supervising daily activities of all subordinate personnel
- Training and developing personnel
- Public relations for the department on behalf of the township
- Facility and fleet maintenance

Applicants must also demonstrate a thorough knowledge of effective managerial practices and theories. Computer literacy and knowledge of spreadsheets, budgetary and basic accounting practices are preferred.

The successful candidate must be in good physical condition and have the ability to pass all pre-employment screenings that the township requires.

A competitive salary is offered along with benefits that include health insurance, dental and vision insurance, life insurance, and contributions to OP&F. Vacation, holiday and paid sick leave are also included.

All applications/resumes need to be returned to Andrea Smith, Office Manager, no later than noon on Tuesday, April 9, 2024. Applicants may send resumes via email to moorefieldtownship@gmail.com or by person/mail to: Moorefield Township, 1616 Moorefield Road, Springfield, OH 45503.